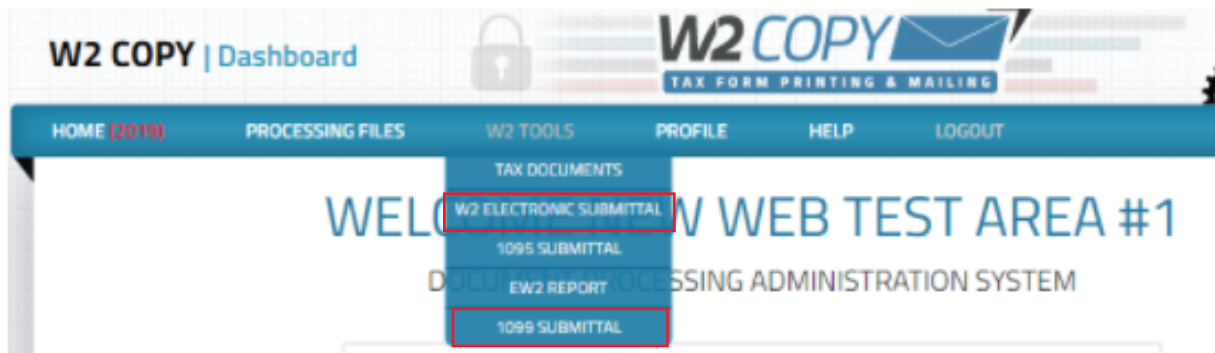


ELECTRONIC W2 +1099 FEDERAL FILING SUBMISSION VERIFICATION

1. Go to www.w2copy.com with your company code with a secure password and current year.
2. Navigate to W2 Tools > Choose W2 Electronic Submittal or 1099 Submittal



3. Each code with uploaded files will show on the list along with the corresponding EIN and the status of the submission.



***If there are any FEINs missing from the list, please contact us immediately.**

You can also download a copy of the submission or a W3 for your records by clicking on the download links. These are found on the right hand side of the screen for each EIN.

Once you have reviewed and verified that all EINs have been submitted, please respond to w2processing@thesolvgroup.com that all the EINs are complete.